



State of Louisiana
DIVISION OF ADMINISTRATION

OFFICE OF STATE UNIFORM PAYROLL

M. J. "MIKE" FOSTER, JR.
GOVERNOR

MARK C. DRENNEN
COMMISSIONER OF ADMINISTRATION

December 16, 1999

OFFICE OF STATE UNIFORM PAYROLL MEMORANDUM # 2000-37

TO: All UPS Agencies

FROM: Ronald S. Mitchell
Director

SUBJECT: Misc Income and Fringe Benefits Taxable Report (BL1501-01)

The Miscellaneous Income and Fringe Benefits Taxable Report (BL1501-01) was developed to assist agencies in complying with Policy and Procedures Memorandum (PPM) 73, which requires agencies to provide an annual report on taxable compensation to the Commissioner of Administration. As reported in OSRAP Memo SA 00-10, PPM 73 has been revised. The report to the Commissioner is now due February 1 each calendar year for the preceding calendar year.

This report will be produced and distributed on December 26, 1999 and will be available in BUNDL view for 60 days. Employees who had a pay period amount or a calendar year-to-date balance for miscellaneous income or non-cash fringe benefits taxable as of the pay period ending December 26, 1999 will be listed.

NOTE: The above report is now being printed at the end of December in order to provide information for the entire calendar year; whereas before it only provided six months of the information required to submit to the Commissioner.

If you have any questions on the UPS report, please contact a member of the User Services Unit:

Debbie Causey	(225) 342-5377	Karen Antoine	(225) 342-5354
Lawanna Green	(225) 342-5345	Paula Rotolo	(225) 342-5357

Questions pertaining to PPM 73 should be directed to Valinda Smith of the Office of Statewide Reporting and Accounting Policy at (225) 342-2209.

RSM:REN:kmb